



SANDRA SHROFF COLLEGE OF NURSING

Recognized by INC, GNC & affiliated to Veer Narmad South Gujarat University-Surat
Plot No. 334, 335, 336 & 338, Near Haria L.G. Rotary Hospital Campus, GIDC, Vapi - 396195. Gujarat, India
Mobile No: +91-6357647901, +91-6357647902 E. info@sscnavapi.org

ANTI RAGGING COMMITTEE

WHAT IS RAGGING?

Ragging is any physical, verbal or mental abuse committed by one student against another student belonging to an educational institute. The seniority of the student who rags or is ragged does not matter.

Ragging is a crime and it can happen for any reason. Ragging has been known to happen on the basis of appearance or color of the skin, race, religion, caste, ethnicity, sexual orientation, appearance, nationality, regional origins, spoken language, place of birth, place of residence or economic background. It can take many different forms. For example, bullying a student into doing assignments or excluding a student from campus activities. The law punishes different forms of ragging against students including psychological harm, physical abuse, etc.

UGC, INC & VNSGU REGULATIONS ON RAGGING: -

UGC, INC, and VNSGU all strictly prohibit ragging, treating it as a criminal offence with zero tolerance. The UGC's 2009 regulations form the national framework, the Indian Nursing Council (INC) enforces these rules in nursing institutions, and Veer Narmad South Gujarat University (VNSGU) applies them locally with detailed punishments for offenders.

ANTIRAGGING COMMITTEE MEMBERS:

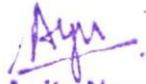
ANTI-RAGGING COMMITTEE MEMBERS:-

Chairperson – Dr. Anita Nawale, In-charge principal, SSCN

Secretary – Mrs. Daulat Kuwar Chouhan, Nursing Tutor, SSCN

SL.NO.	NAME	DESIGNATION	MOBILE NO.
1	Mrs. Nirali Desai	Nursing Tutor	8511307939
2	Mrs. Ketika Patel	Nursing Tutor	8554099919




Dr. Anita Nawale
I/C. Principal
S.S.C.N. VAPI



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ANTI-RAGGING MONITORING MEMBERS:-

SL.NO.	NAME	DESIGNATION	MOBILE NO.
1	Mr. Sabastian Parayil	Office administrator	9998011893
2	Mrs. Alka Desai	Senior Clerk	7874859618
3	Mrs. Jagruti Tandel	Nursing Tutor	9737011374

ANTI-RAGGING SQUAD MEMBERS:-

SL.NO.	NAME	DESIGNATION	MOBILE NO.
1	Mr. Devang Desai	Office manager Gnyandham School	9601254519
2	Mrs. Dimple Vaghela	Accountant	8433892103



SANDRA SHROFF COLLEGE OF NURSING, VAPI



A Student Indulging in Ragging can be:

- Expelled from the college/ institute
- Banned from the Mess/ Hostel
- His/ Her Scholarship can be withdrawn
- Debarred from examination
- Denied admission to any college/ institution
- Prosecuted for Criminal Action
- Institution have been asked to file FIR with local police against those who Rag/ Abet Ragging

What is Ragging

Any act resulting in :

- Mental/ Physical/ Sexual Abuse
- Verbal Abuse
- Indecent Behavior
- Criminal intimidation/ Wrongful restraint
- Undermining Human Dignity
- Financial Exploitation/ Extortion
- Use of Force

Each of the above is a Criminal Offence

JOIN HANDS TO MAKE OUR CAMPUS RAGGING FREE



ZERO TOLERANCE FOR RAGGING



MAKE CAMPUS RAGGING FREE. GO AHEAD, REPORT RAGGING.



DON'T "RAG" ALSO DON'T BE A MUTE WITNESS TO "RAGGING"



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SOP FOR ANTIRAGGING COMMITTEE

COMPOSITION OF ANTIRAGGING COMMITTEE

- Chairperson- Principal
- Secretary- Teaching faculty
- Members-2 Teaching Faculty

FREQUENCY OF MEETINGS:

- Minimum 3 meetings
- Special meetings as and when required

ROLES AND RESPONSIBILITIES:

Chairperson:

- Lead and Supervise: Presides over all committee meetings and provides strategic direction for anti-ragging initiatives.
- Liaison Role: Acts as the primary link between the institution and external authorities (e.g., police, university, legal bodies) in case of serious incidents

Secretary:

- Documentation and Communication: Maintains records of meetings, complaints, and actions taken; circulates notices and updates.
- Coordination: Assists the Chairperson in organizing meetings, awareness programs, and ensures timely follow-up on committee decisions

Members:

- Monitoring and Mentorship: Actively monitor student interactions and mentor juniors to foster a safe environment.
- Awareness and Support: Participate in awareness drives and provide emotional or academic support to victims of ragging



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PROCEDURES:

a. Formation and Orientation

- Committee is constituted at the beginning of each academic year.
- Orientation programs are conducted for both freshers and seniors on anti-ragging policies and consequences.

b. Affidavit Collection

- All students and their parents must submit an online anti-ragging affidavit as per UGC/INC norms.

c. Awareness and Display

- Anti-ragging posters, helpline numbers, and committee contact details are displayed prominently across campus and hostels.
- Awareness sessions, lectures by police or legal experts, and peer mentorship programs are organized.

d. Monitoring and Surveillance

- Surprise inspections are conducted in hostels, canteens, and classrooms.
- CCTV surveillance and manual monitoring are used to detect and deter ragging.

e. Complaint Handling

- Suggestion/complaint boxes are placed in accessible locations.
- Affected students can report incidents confidentially to any committee member.

f. Inquiry and Action

- Upon receiving a complaint, the committee conducts a prompt and impartial inquiry.
- If ragging is confirmed, disciplinary action is taken as per institutional and legal guidelines.



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g. Support and Counseling

- Victims are provided with counseling and academic support.
- Senior students are also counseled to promote positive behavior and peer bonding.

h. Review and Reporting

- Biannual meetings are held to review cases, assess effectiveness, and plan improvements.
- Reports are submitted to the university or regulatory bodies as required.
- Employee are appreciated for reporting the incidence in Institute, campus & hostel.

Documentation & Reporting:

- Keep minutes of committee meetings and decisions.
- Online antiragging form submission (students & parents)
- Maintain written records of all complaints and investigations.
- Monthly Feedback register (students)
- Ensure confidentiality and secure storage of all records.



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SOP FOR ANTIRAGGING MONITORING COMMITTEE

COMPOSITION OF ANTIRAGGING COMMITTEE

- Chairperson- I/C Principal
- Secretary- Teaching faculty
- Members
Gyandham School office manager
Non-teaching faculty

FREQUENCY OF MEETINGS:

- Minimum 3 meetings
- Special meetings as and when required

ROLES AND RESPONSIBILITIES:

Chairperson:

- Provides leadership and presides over committee meetings and activities.
- Ensures effective implementation of anti-ragging policies and coordinates with institutional and legal authorities

Secretary:

- Maintains records of meetings, complaints, and actions taken.
- Coordinates communication between committee members and ensures timely follow-up on decisions

Members:

- Monitor campus areas for signs of ragging and report incidents.
- Participate in awareness campaigns and provide support to affected students

PROCEDURES:

- **Surveillance & Monitoring** Conduct regular and surprise inspections in hostels, classrooms, canteens, and other student areas to detect and deter ragging.
- **Complaint Handling** Receive complaints directly or anonymously, verify facts, and forward cases to the Anti-Ragging Committee for inquiry and action.



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- **Documentation & Reporting** Maintain detailed records of inspections, complaints, and observations. Submit periodic reports to the Anti-Ragging Committee and college authorities.
- **Coordination Work** closely with faculty, hostel wardens, and student representatives to ensure early detection and prevention of ragging incidents.
- **Awareness Support** Assist in organizing awareness drives, student interactions, and orientation programs to promote a ragging-free culture.

Documentation & Reporting:

- **Maintain Records:** Keep accurate and confidential records of all reported ragging incidents, including dates, details, and actions taken.
- **Investigation Logs:** Document inquiry proceedings, witness statements, and outcomes for each case.
- **Meeting Minutes:** Record minutes of all committee meetings and decisions related to anti-ragging efforts.
- **Periodic Reports:** Submit regular reports to college authorities and regulatory bodies like UGC/INC, ensuring compliance and transparency.
- **Secure Storage:** Ensure all documentation is stored securely and accessed only by authorized personnel.



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SOP FOR ANTIRAGGING SQUAD COMMITTEE

COMPOSITION OF ANTIRAGGING COMMITTEE

- Chairperson- I/C Principal
- Secretary- Teaching faculty
- Members
Non- Teaching Faculty (Admin)-02
Teaching Faculty -01

FREQUENCY OF MEETINGS:

- Minimum 3 meetings
- Special meetings as and when required

ROLES AND RESPONSIBILITIES:

Chairperson:

- Leads the squad and ensures timely patrolling and inspections in vulnerable areas.
- Coordinates with the Anti-Ragging Committee and reports any incidents or findings

Secretary:

- Maintains records of squad activities, inspections, and preliminary inquiries.
- Assists in communication between squad members and the Anti-Ragging Committee

Members:

- Conduct surprise raids in hostels, canteens, and other student areas to deter ragging.
- Carry out on-the-spot preliminary inquiries into reported incidents and submit findings to the committee

PROCEDURES:

- **Surprise Inspections:** Conduct unannounced visits to hostels, canteens, classrooms, and other student areas to detect and deter ragging.
- **Immediate Response:** Intervene on the spot if any ragging activity is suspected or reported, and ensure the safety of the victim.



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- **Preliminary Inquiry:** Collect basic facts and statements from involved parties and witnesses during any incident.
- **Reporting:** Submit a detailed report of the incident and findings to the Anti-Ragging Committee for further investigation and action.
- **Daily Vigilance:** Maintain a visible presence in vulnerable areas, especially during the first few weeks of the academic year.
- **Coordination:** Work closely with hostel wardens, faculty, and student representatives to ensure effective monitoring.

Documentation & Reporting:

- **Incident Recording:** Document all reported or observed ragging incidents with date, time, location, and names of involved individuals.
- **Investigation Notes:** Record findings from preliminary inquiries, including witness statements and evidence collected.
- **Squad Activity Log:** Maintain a daily log of inspections, patrols, and observations in vulnerable areas.
- **Reporting to Committee:** Submit detailed reports of incidents and squad activities to the Anti-Ragging Committee for further action.
- **Confidentiality:** Ensure all records are securely stored and access is limited to authorized personnel only.



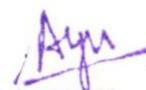
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PUNISHMENTS TO STUDENTS (UGC, INC & VNSGU REGULATIONS)

- **Mandatory FIR:** Every single incident of ragging must be reported without exception by the institutional authority to the local police through a First Information Report (FIR).
- **Institutional Action:** The Anti-Ragging Committee of the institution shall take an appropriate decision regarding punishment, based on the nature and gravity of the offence.
- **Possible Punishments (any one or combination):** Depending upon the severity of the offence, punishments may include:
 - ✚ Cancellation of admission.
 - ✚ Suspension from attending classes and academic privileges.
 - ✚ Withholding/withdrawing scholarship, fellowship, or other benefits.
 - ✚ Debarring from appearing in any test/examination or other evaluation process.
 - ✚ Debarring from representing the institution in events (sports, cultural, etc.).
 - ✚ Suspension or expulsion from hostel.
 - ✚ Rustication from the institution for a specific period.
 - ✚ Expulsion from the institution and debarring from admission to any other institution.
 - ✚ Collective punishment if the offence cannot be traced to specific individuals but is attributable to a group.
 - ✚ Criminal prosecution under relevant sections of the Indian Penal Code (IPC).




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